

NSB World Business School
Industrial Visit / Field Trip / Study Tour Approval Form

Name of the Department	Class / Section (Participating)	Date

Visit Details

1	Type of Visit (Tick Appropriate)	:	Industrial Visit	Field Trip	Study Tour
2	Place of Visit	:			
3	Detailed Address (Place of Visit)	:			
			Phone:		
			Email:		
4	Departure	:	Date: / / 20	Time: _____	_____
5	Arrival	:	Date: / / 20	Time: _____	_____
6	Mode of Travel	:	Train / Bus / Car / Other Mode - Specify (Enclose details in Annexure 1)		

Notification to the Student Affairs

Date:

Signature of the Student Affairs

Remarks of the HOP: Approved / Not - Approved

Date:

Signature of the HOP

Acceptance of the Director: Approved / Not - Approved

Date:

Signature of the Director

Annexure 1

S.No	Details	
1	Bus Number and Driver Phone Number	:
2	Coordinator Name and Phone Number	: