

NSB World Business School

Industrial Visit / Field Trip / Study Tour Approval Form

Name of the Department	Class / Section (Participating)	Date

Visit Details					
1	Type of Visit (Tick Appropriate)	:	Industrial Visit	Field Trip	Study Tour
2	Place of Visit	:			
3	Detailed Address (Place of Visit)	:	Phone: _____ Email: _____		
4	Departure	:	Date: / / 20 Time: ____: ____		
5	Arrival	:	Date: / / 20 Time: ____: ____		
6	Mode of Travel	:	Train / Bus / Car / Other Mode - Specify (Enclose details in Annexure 1)		

Notification to the Student Affairs	
Date: _____	Signature of the Student Affairs
Remarks of the HOP: Approved / Not - Approved	
Date: _____	Signature of the HOP
Acceptance of the Director: Approved / Not - Approved	
Date: _____	Signature of the Director

Annexure 1

S.No	Details
1	Bus Number and Driver Phone Number : _____
2	Coordinator Name and Phone Number : _____