

## NSB World Business School Reimbursement Form for

Conference / STTP / FDP / Seminar / Workshop /  
Guest Lecture

**Date:**

Title of the event	:	
Organizing Institution/University	:	
Date(s) of the event	:	
Outcome(s) of the event	:	
Registration fee (if any)	:	
Name (s) of speaker / Guest / Resource Person*	:	

### Reimbursement Details

Item	Actual Amount (₹)	Remarks
Registration Fees		
Travel Allowance		
Accommodation (if applicable)		
Miscellaneous		
<b>Total Amount</b>		

### Enclosures:

1. Bills / Receipts (for Reimbursement)
2. Transportation Bills

### Declaration by Faculty

I hereby declare that the expenses claimed are valid, genuine, and incurred exclusively for the approved event. |

**Faculty Name:**

**Faculty Signature:**

**Date:**

**Research Coordinator**

**Director**

**Finance Officer**